**Minutes**

**Dovre Township Meeting**

**June 2, 2020**

**Call to order: 7:07 PM**

**Present:** Sherry Jean Larson, Marie Ostby (by Zoom), Keith Quale, Kim Larson, Glenn Arfstrom, Pat Jacobs, Teren Novotny

**Guests:** Cal Miner, Chris Bennet, Russel Emberland, Carol Emberland, Lowell Tieszen, Lance Evans

**Approval of Minutes:** May 5, 2020, May 19, 2020

Supervisor Ostby moved to approve the minutes, Supervisor Quale seconded and motion carried unanimously.

**Treasurers Report:** Approval of statements for March, April and May Supervisor Quale moved to approve the financial statements, Supervisor K. Larson seconded and the motion carried.

**Approval of Orders:** Supervisor Quale moved to approve payment of the orders Supervisor K. Larson seconded. The motion to approve orders carried.

6/2/2020 5955 City of Spicer 4255.5 fire protection

6/2/2020 5956 Barneys Store 360 recycling shed

6/2/2020 5957 Vreeman Construction 19147.86 gravel

6/2/2020 5958 Bladeworks 4231.5 roads

6/2/2020 5959 Forum Communications 104 legal notices

6/2/2020 5960 Kdy Co. Public Works 20933.66 roads

6/2/2020 5961 MVTV Wireless 355.42 Internet hookup

6/2/2020 5962 Howard Werner 121.9 Net P/R

6/2/2020 5963 Pat Jacobs 196.13 Net P/R

6/2/2020 5964 Teren Novotny 92.35 Net P/R

6/2/2020 5965 Glenn Arfstrom 197.1 Net P/R

6/2/2020 5966 Sherry Jean Larson 197.1 Net P/R

6/2/2020 5967 Keith Quale 197.1 Net P/R

6/2/2020 5968 Marie Sand Ostby 467.75 Net P/R

6/2/2020 5969 Kim Larson 246.38 Net P/R

6/2/2020 5954 KPC 305.52 Net P/R

**Fire Report:** none

**Old Business:**

1. Easement for Bhatti Clinic-Supervisor Kim Larson contacted Terry Smith and told him that the easement was approved and that they would be responsible for the attorney fees to create the agreement. Supervisor Larson requested an electronic copy of the plan to be sent to Supervisor Ostby. Supervisor Ostby will follow up with Mr. Smith. Mr. Smith stated over the phone that they will not have access on the frontage road.
2. Easement for Pilarski—Supervisor Arfstrom moved to rescind the motion to approve the Pilarski application and requirement to pay for the easement document, Supervisor Quale seconded for purposes of discussion. Supervisor Arfstrom feels that the requirement to pay for an easement is not comparable to the situation for the Bhatti Clinic. He contacted the MAT attorney and was told that no encroachment agreement was needed. Supervisor Ostby had obtained information from the township attorney that the encroachment agreement was needed and this is what was approved at the May 19, 2020 special meeting. The motion was called with Supervisor Arfstrom voting aye and Supervisors K. Larson, Ostby, S. Larson and Quale voting nay. Supervisor Quale will contact Mr. Pilarski regarding the encroachment fee.

**Road Report:**

* Bid Form-Supervisor Arfstrom-reviewed with Supervisors a bid form. Supervisor Arfstrom is willing to develop for multiple uses. The Board requested that Supervisors Arfstrom and Quale continue to develop this to be revisited at the July meeting.

**New Business:**

1. Supervisor S. Larson received a phone call regarding a table, box spring and couch abandoned in a road ditch in Horizon Hills. Supervisors Quale and K. Larson will pick up the items and dispose of them. This is on 15th St. NW and Horizon Hills road.
2. Supervisor S. Larson received a request for a culvert cone from Bruce Monson for property on Eagle Lake on 22nd St. Supervisor Arfstrom will return the call. The township will not pay for the apron
3. **7:30** Chris Bennet: information on projector for town hall-Quoted two solutions:

LCD Projector ($759), Samsung Smart TV ($572), Epson Document Camera ($594) HP ProDesk ($945)

A white board option would be a cost of $2500-$3000.

We could try using the current scanner/copier with a TV and a wireless keyboard. A document camera could be added later.

Supervisor Arfstrom moved that Supervisors K. Larson and Ostby research this further and bring this back to the July meeting. Supervisor Quale seconded and motion carried.

1. **7:45** Resident Petition from Miner and Emberland: Cal Miner presented a petition for resolution of a problem culvert. The petition demands that the township repair/restore the road without special assessments to the residents along the street. He stated that the petition has over 40 signatures.

Supervisor Ostby stated that the township had an engineer complete a study and establish a staggered plan for road repair and maintenance. This petition would start the process with a hearing to establish how the repair could be done and how it could be funded. Supervisor Ostby stated that perhaps the residents and the town board should petition the county to take the road as a county road as this is a major artery. They stated that the road is a hazard. Supervisor Arfstrom moved that the Board accept the petition for the record, Supervisor K. Larson seconded and the motion passed.

Supervisor Ostby offered to work with another Supervisor regarding going to the county to ask about this becoming a county road.

Supervisor Arfstrom moved put 40th Ave. on the agenda for July, Motion seconded by Supervisor K. Larson. Supervisors K. Larson, Quale, and Arfstrom voted aye, Supervisor Ostby voted no and Supervisor S. Larson abstained.

1. Broadband Availability at the Town Hall

 Public Access is MVTV and password 5705

 Dovre Board login is marie@imagetrack.com and password dovre

1. **8:15** Lance Evans—Sunray Liquor License for on sale. He is requested an on-sale license for beer with sales ending at 8 PM. He stated that he would return for permission if they wanted to sell other alcohol later. The license is termed “strong beer/wine”. Supervisor Ostby moved to approve a liquor license for wine and beer for Sunray for sales Monday-Saturday until 8 PM, Supervisor Quale seconded and motion carried.
2. Lowell Tieszen appeared regarding his subdivision application from 2019. Supervisor S. Larson asked if the application had been completed. He stated that he feels that he has completed an abbreviated application. He requests to meet with the planner and the board to sort out these questions. Supervisor Ostby stated that the application is not complete as the escrow has not been paid. The application fee has been paid. Mr. Tieszen stated that he is willing to pay the escrow and that he wants to know that this is not a “blank check”.

Mr. Tieszen stated that he will pay the escrow and outstanding bill to complete his application

1. Approval of language for ballot question

 “Shall Dovre Township authorize the County of Kandiyohi to issue a license for on-sale and off sale of intoxicating liquors on Sundays?” Supervisor S. Larson moved to approve, Supervisor K. Larson seconded and the motion carried.

**Permission to dispose:** 7 misc. envelopes, Couri & Ruppe bill which was not our charge, cover letter for MAT membership cards, quotes from Williamson Mowing, Kraemer Trucking, l&S Construction (not accepted)

Supervisor S. Larson moved to approve disposal, Supervisor K. Larson seconded and motion carried.

**Next Meeting**: July 7, 2020

**Adjournment:** Supervisor Quale moved to adjourn, Supervisor K. Larson seconded and motion carried. The meeting adjourned at 10:13 PM.

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Sherry Jean Larson, Chairperson Pat Jacobs, Clerk